

AK School Consultancy

Complete School Solutions — From Concept to Compliance

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About Us

AK School Consultancy is a trusted partner for schools and educational institutions seeking holistic, professional, and sustainable solutions. We specialize in every stage of the school lifecycle—from planning and compliance to operations and academic excellence.

We specialize in **school setup, management, compliance, financial planning, and board affiliations**, ensuring that institutions function efficiently while meeting every statutory and regulatory standard.

Our Vision

To empower schools with sustainable systems that ensures **quality education, effective governance, and long-term institutional excellence**.

Our Mission

To be the most trusted partner for schools in India and abroad by providing **transparent, professional, and practical guidance** — from establishment to excellence.

Our Expertise

1. New School Setup/Expansion

- Feasibility study and project planning
- Trust/Society formation and registration
- Land, building, and infrastructure compliance
- Recognition, NOC, and approval support

2. Compliances & NOCs

- DOE, Fire, Health, and MCD/Local Body NOCs
- Regular monitoring as per **DSEAR, RTE, and CBSE/State Board** norms
- Documentation and audit readiness

3. Affiliation & Extension of Affiliation

- Complete assistance for **CBSE / ICSE / IB / IGCSE** affiliations.
- Updation of online data on U-Dise/Oasis Portal
- Formation and upload of Mandatory Disclosure.
- Documentation, inspection support, and online submissions
- Section increase, upgrade, and inspection coordination

4. Legal & Disciplinary Matters

- Drafting of replies, representations, and appeals before **DOE/CBSE**
- Handling disciplinary and inquiry matters (DAC) under **DSEAR, 1973**
- Legal vetting of school policies, contracts, and HR issues

5. Financial Advisory

- Complete accounting as per Govt. Norms (DSEAR)
- Budgeting, fund management, and fee structuring
- Statutory and internal audits
- Filing of annual return under section 17(3), DSEA 1973 for Fee hike proposal
- Assistance during DOE-directed or special financial inspections

6. Statutory Compliance (EPF / ESI / Labour Laws/DSEAR)

- Registration, filing, and compliance management
- Payroll audits and employee benefit administration

7. Administrative & Operational Support

- Day-to-day communication with **DOE/CBSE** and portal management (**PGMS, MIS, etc.**)
- Assistance in EWS reimbursement and annual fee returns
- Drafting circulars, notices, and policy manuals
- Visitor management systems
- Security and fire safety audits

8. HR & Administrative Audit

- HR record review and employee compliance audit
- Verification of administrative and financial systems
- Comprehensive transparency and accountability reports

Engagement Models

1. One-Time Project Support

Tailored, project-based assistance for specialized assignments such as **school setup, affiliation, compliance audits, or statutory inspections**.

Ideal for institutions seeking **expert-driven solutions** for short-term or focused objectives.

2. Retainer ship Model

A continuous professional partnership on a **monthly or annual basis**, covering **HR, finance, legal, compliances and administrative** operations.

Ensures consistent compliance and smooth day-to-day management.

3. Job Work / Specific Assignments

Flexible, task-based support for any specific requirement such as **policy drafting, legal representation, PGMS replies, or document vetting**.

Best suited for schools needing **expert assistance for defined, time-bound deliverables**.

Why Choose AK School Consultancy

- ✓ **End-to-End, One-Stop Solutions** for all school setup, operations, and compliance needs
- ✓ **Proven expertise across CBSE, ICSE, IB, and IGCSE curricula**, ensuring institution-ready guidance
- ✓ **Experienced multi-disciplinary team** covering Legal, HR, Finance, Academics, and Regulatory Compliance
- ✓ **Transparent processes, timely execution, and dedicated personalized support** at every stage
- ✓ **Flexible, need-based service options** — choose only the services that best fit your requirements

Contact Us

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Our Tagline

**“Affiliation | Compliances | Financial | Legal
New Setup | Recognition |”**

Your trusted partner in creating, managing, and growing educational institutions.

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